



Buyer Beware: *Be careful of scams!*

When looking for employment that is completely remote or work from home, be aware of the many scams involving upfront fees or fake companies. Verify the company with the *Better Business Bureau* at www.bbb.org before pursuing any involvement. Report any scams and check safety tips at the *Federal Trade Commission* at www.ftc.gov

Suggestions:

You may also want to check some sites/employers based on your skills and background. Examples: insurance companies (home & auto), online shopping companies, technology, medical insurance such as Blue Cross Blue Shield, Aetna etc., have billers and customer service staff work from home. Cable and cell phone companies have call centers that might allow people to work from home. Check manufacturing call centers. Go to the company website too and see if they have any remote/office work at home opportunities.

Helpful Hints with Job Search Engines & Companies:

To narrow your results type “*work from home,*” or “*remote,*” in the search box to find those types of open positions. Job search engine examples: (CareerBuilder, glassdoor, indeed, monster, ziprecruiter)



Working from Home Tips:

- Keep a permanent Office Space
- Set work hours
- Make a schedule for everything
- Maintain a Separate Phone Number (try a free account with google voice)*
- Stretch Regularly
- Schedule & Take Breaks
- Google for any *Work At Home* Support Groups for ideas, motivation and support

Top Resources and Jobs:

www.arise.com

www.jobspresso.co

www.remoteok.io

www.upwork.com

www.crossover.com

www.justremote.co

www.remote.co

www.virtualvocations.com

www.fiverr.com

www.nticentral.org

www.remotive.io

www.wahm.com

www.flexjobs.com

www.pangian.com

www.skipthedrive.com

www.weworkremotely.com

www.freelancer.com

www.powertofly.com

www.workingnomads.co/jobs

www.idealists.org

www.remotebliss.com

Good Luck!

North Suburban Cook County American Job Center contact@bcsillinois.org www.northcookjobcenter.com

Cook County American Job Centers are Equal Opportunity Employers/Programs.

Auxiliary aids and services are available upon request to individuals with disabilities.

Revision-Jan 2022